

# Application Form

## Mobile food facility application process:

1. Mobile food facility shall be a part of one of the organizations contracted by UC Davis in order to operate on campus.
- 2a. To waive a UCD pre-inspection, provide a copy of the mobile's current health permit and most recent inspection report.
  - Most recent inspection report shall have no more than one major violation for pre-inspection waiver eligibility.
- 2b. If mobile is not permitted in any county, download the [commissary agreement](#) and submit with completed application.
  - Mobiles who do not meet the criteria of waiver eligibility shall schedule a pre-inspection through dining services.
3. Email completed application to [mffapplications@ucdavis.edu](mailto:mffapplications@ucdavis.edu)
4. Upon application approval a UCD health and fire permit will be issued.
  - A Pre-inspection will be scheduled for mobiles without a valid county health permit or eligibility of a pre-inspection waiver.

## Application for:

Mobile Food Facility Permit Only

Change of Owner

Business Name Change

## BUSINESS OWNER INFORMATION

Business Name: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Doing business as (DBA) if different than business name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## MOBILE FOOD FACILITY VEHICLE INFORMATION

Vehicle Year and Make: \_\_\_\_\_ Vehicle License Plate #: \_\_\_\_\_

California HCD Insignia\* #: \_\_\_\_\_ VIN #: \_\_\_\_\_

**\*Note:** All enclosed MFF's which are to be occupied while in use (taco trucks, full prep vehicles) are required to pass CA HCD inspection prior to issuance of a Health/Fire permit.

Per California Retail Food Code Section 114387 and California Fire Code Section 105.6, operation of a food facility at UC Davis without a valid MFF permit may not operate on campus until permitted.

I certify that I am familiar with the laws pertaining to Food Service and Fire Prevention and agree to operate in a manner consistent with those laws.

Owner's Signature

Date

### For Office Use Only

Comments:

REHS Signature

Date

Fire Prevention Signature

Date

MOBILE FOOD FACILITY OPERATIONAL PROCEDURES

The following information is useful to help mitigate health hazards during operation.

List of Menu Items <i>(include beverages and condiments)</i>	Place of Preparation <i>Ex. commissary, restaurant, CFO, etc...</i>	Method of Preparation <i>Ex. heating, cooling, boiling, frying, etc...</i>

How and where will food and supplies be stored?

Does food prep include thawing and/or cooling?                      Yes                      No  
If yes, please describe process/location of thawing:

Does food prep include reheating?                      Yes                      No  
If yes, please describe process:

What will you do with hot food left at the end of the day?

How and where will waste water tanks be filled, emptied and cleaned?

When will you report to commissary?

**Power Supply:** *(Check all that apply)*

Truck Mounted Generator or Portable Generator  
Power Rating (AMP): \_\_\_\_\_  
Fuel Type: \_\_\_\_\_ Gal: \_\_\_\_\_  
Other: \_\_\_\_\_

**Appliances:** *(Check all that apply and write in description)*

Grill          Size of Grill: \_\_\_\_\_  
Stove top      # of Burners: \_\_\_\_\_  
Deep Fryer

**Cooking Fuel:**

Propane      Gal: \_\_\_\_\_      Number of Propane Tanks: \_\_\_\_\_

**Fire Protection Equipment:** *(Check all that apply)*

Hood Extinguisher System  
ABC Fire Extinguisher  
Class K Fire Extinguisher

**Attach photos of each of the fire protection equipment:**

I certify that all foods used are from approved sources and that no foods will be stored or processed in a private home.

I will notify UC Davis Environmental Health and UC Davis Fire Prevention as to any changes in my operation.

*A copy of these procedures shall be kept in the facility during hours of operation. Any change of commissary, procedure, menu and/or equipment will require prior approval from UC Davis Environmental Health & Safety and UC Davis Fire Prevention.*

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*Print Name*

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*Signature*

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*Date*