REQUEST FOR APPROVAL OF INTERNSHIP FOR ACADEMIC CREDIT

Objectives of the Internship Program: The program is intended to enable students to obtain practical educational experience which will complement and enhance the traditional educational process. The experience should also aid the student in the exploration of potential career opportunities and assist the student in clarifying his/her personal and educational goals.

Obligations of the student:

- 1. Complete this form in its entirety. Student will need to work with internship supervisor to fill out accurately.
- 2. Demonstrate to the faculty sponsor that the student has adequate background to permit successful completion of the project.
- 3. Actively participate in the field experience to a degree commensurate with the unit credit requested.
- 4. Fulfill all contractual obligations agreed upon with the faculty sponsor and faculty advisor, including submission of required written work.

Obligations of the faculty sponsor:

- 1. Possess expertise in the area of the proposed internship including familiarity with the potential of the actual field experience.
- 2. Critically review the student's proposed program with special attention to the adequacy of the student's background and to the question of the enrichment of the student's academic program by the internship.
- 3. Evaluate the intern primarily on the basis of written work which should fully demonstrate the intellectual value of the experience.

Date	3 - 5 hours per week = 1 unit	
EME 92 192 Units Requested Quarter	6 - 8 hours per week = 2 units 9 - 11 hours per week = 3 units	
Name of Student	12 - 14 hours per week = 4 units	
Student ID Number E-mail		
Major		
Units Completed Toward Degree (At least 84 units of credit must have lin 192.)	been completed in order to enroll	

ATTENTION STUDENT: This form must be completed and signed prior to beginning your internship!

It is your responsibility to fill out your portion of this form before taking it to your faculty sponsor. Once the sponsor has completed the form, please return to the Undergraduate Advisor in 2132 Bainer Hall. A CRN will then be issued. **This form is due by the 10**th **day of class of the quarter.**

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Organization at which Internship is Located	
Address	Phone
Internship Supervisor's Name	
Title and Summary Description of the Project:	
Polationship of the Internahin to the Student's Educational Dragram on	
Relationship of the Internship to the Student's Educational Program an	d Objectives:
Student's Background Pertinent to the Proposed Internship:	
Detailed Outline of the Proposed Internship (Attach additional pages as	s necessary)
Title	
Objectives	

Procedures and/or Duties:	
TO BE COMPLETED BY THE FACULTY SPONSOR	
Evaluation of the Student's Proposal and Background Preparation:	

Sponsor's Description of the Written Work Required of the Student for Successful Completion of the Internship:				
Sponsor's Additional Requirements fo	r Successful Comple	tion of the Internship:		
I have read and agree to the above term	ms of this Internship) .		
Student's Signature	Date			
Faculty Sponsor's Signature	Date	Faculty Sponsor's Printed Name		

Department chairperson to retain form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.

Davis Division Regulation 532.