

## Open Campus Program

### Petition to Exceed Unit Maximum

*This petition is required before enrollments are accepted for courses that will put students over the unit limitation (8 undergraduate units, 4 graduate or professional units or 5 combined) for the quarter. This petition must be received at UC Davis CPE by the end of the third week of the quarter; late submissions may result in late fees being charged.*

Last name	First name	Middle initial
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Street address	City	State	Zip
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Local phone	Social Security Number*
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Email
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If you do not want to receive periodic email about UC Davis Continuing and Professional Education courses and programs in your area of interest, please check this box ☐.

Please add **cpeinfo@ucdavis.edu** to your address book or safe list to ensure that our email messages are delivered properly.

Are you a citizen or permanent resident of the U.S.? ☐ Yes ☐ No

If no, please provide Visa type: \_\_\_\_\_ Visa issued by: \_\_\_\_\_

\*UC Davis Continuing and Professional Education is required by federal law to report your Social Security Number and other pertinent information to the Internal Revenue Service pursuant to the reporting requirements imposed by the Taxpayer Relief Act of 1997. UC Davis Continuing and Professional Education also will use the SSN you provide to verify your identity. SSN disclosure is mandatory. This notification is provided to you as required by the Federal Privacy Act of 1974.

I hereby request permission from the Dean of UC Davis Continuing and Professional Education to take \_\_\_\_\_ units of Open Campus course work during \_\_\_\_\_ quarter, 20\_\_\_\_.

**Course** (list dept., course number, course title)

**Units**


1. Reasons for taking courses (use additional pages if necessary)


2. Are you accumulating units toward a degree? ☐ Yes ☐ No

If yes, what type of degree? ☐ Undergraduate ☐ Graduate ☐ Other: \_\_\_\_\_

From what institution? \_\_\_\_\_

3. How many units (approximately) have you accumulated throughout your college career up to this point?  
\_\_\_\_\_ semester units and/or \_\_\_\_\_ quarter units

4. What is your current grade point average? \_\_\_\_\_

5. What universities or colleges have you attended? Please list them:

Institution	Dates of Attendance	Degree
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6. Are you planning to use units earned through Open Campus Program toward a degree at UC Davis? ☐  
Yes ☐ No

**If you plan to obtain a degree from UC Davis, it is strongly recommended that you confer with a UC Davis academic advisor to confirm the transferability of Open Campus courses and begin the admission/readmission application process.**

7. Have you been regularly enrolled in fall, winter or spring quarter at UCD? ☐ Yes ☐ No

If yes, last quarter \_\_\_\_\_ and year \_\_\_\_\_ enrolled.

Have you completed your degree? ☐ Yes ☐ No

**If you left UC Davis for academic reasons, please attach a current academic plan developed with your UC Davis academic advisor, showing planned and completed Open Campus classes.**

8. Have you applied for admission/readmission to UC Davis? ☐ Yes ☐ No

If yes, what is your intended major? \_\_\_\_\_

9. Who advised you to enroll in the Open Campus Program?

10. How many quarters have you attended the Open Campus/Concurrent Program? \_\_\_\_\_

How many units did you complete during each quarter? \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_.

Signature

Date

112 503

**You will be notified by email or phone of the status of this petition within three (3) working days after submission.**

<b>Return or mail to:</b> UC Davis CPE Open Campus 1333 Research Park Drive Davis, CA 95618-4852	<b>Office hours:</b> Monday thru Friday 8:30 a.m.-4:30 p.m. Phone: (530) 757-8880 Fax: (530) 757-8558	UCD Exc Ltr/Acad Plan Status _____ Notified _____
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